How To Fill Online Application Form- [stage-1]

Step 1: Registration

(i): Applicants have to fill the relevant details in the registration form carefully.

(ii): Applicants should have a Valid Email-Id.

(iii): Applicants should have an Aadhar Card.

(iv): Applicants should have an active mobile number with them at the time of filling the application form. (It is advised that the candidates should login with their own mobile number. All further information will be sent to your mobile number through SMS.)

Step 2: OTP VERIFICATION

(i): Applicants will receive an OTP on the mobile number provided at the time of registration for verification (OTP verification).

➔ **Note:** Applicant can re-login by using their registered mobile No. and registration No. after OTP verification and successful payment of application Fees.

Step 3: Payment

(i): After verification through OTP, applicant shall proceed for payment of the application fees.

(ii): Application fees can be remitted through Credit Cards/ Debit Cards/Net Banking.

Step 4: Application Fee Details

(i): Here you will get the details of fees to be paid and the options for online payment. Choose your option carefully and make your payment.

(ii): After successful payment of Application fees, the candidates will get a receipt of the payment.

CONTINUE FILLING THE APPLICATION FORM (YOU WILL BE ABLE TO ENTER THIS PAGE ONLY AFTER THE SUCCESSFUL COMPLETION OF PAYMENT)

Step 5: Application Fee Details

(i): Candidates Have To Upload:

   (a) Photo
   (b) Signature
   (c) Privilege Certificates
   (d) Intermediate Or Equivalent Marksheet.

Intermediate Marksheet Can Be Uploaded After The Declaration Of Board Results, But Before The Last Date Of Submission Of Application.

If Current Result Is Not Available Kindly Mark "0" (Zero) For Marks.

But Candidature of the candidate will be accepted only when the total aggregate marks (of all the subjects in Intermediate/Equivalent examination marksheet) will be filled by the candidate before the last date.
Applicants have to upload their photo and scanned signature which should be less than 100kb each.

Step 6: Print Application Form

(i): Applicants have to retain a printout of their application form which will be needed later on.